

Strategic Planning Committee

2005-06

Minutes

September 16, 2005

2:00 p.m.

Library Room 310

Members Present: Ault, Allen; Bray, Corey; Chapman, James; Conneely, James; Curra, John; Davis, Margaret; Falkenberg, Virginia; Godbey, Susan; Hesse, Mike; Isaacs, Mona; Keeley, EJ; Martin, Kari; Moon, Kyle; Rezaie, Jaleh; Steinbach, Gary; Sutton, Sarah; Whitaker, Mary

Members Absent: Bond, Byron*; Brubaker, Robert*; Foster, Joseph; Glasser, Joanne*; Jones, Alice*; King, Stephanie; Moore, Sandra; Newsom, Debbie; Scarborough, Kay*; Stewart, Kendra*

* Had previously notified the chair

Guest: Aaron Thompson

Note Taker: Peggy Williams

Call to Order

Chair Rezaie called the meeting to order

Introductions – Chair Rezaie welcomed the 2005 – 2006 committee members followed by introductions. Packets were distributed outlining the committee timeline, goals, assignments, and meeting schedule.

Strategic Planning Committee Calendar

The 2005 – 2006 calendar of activities was reviewed and discussed. At the September 30th meeting, the committee will review feedback on the Quality Enhancement Plan (QEP) Theme and focus statements. The campus community participated in a QEP survey this month as well as a Blackboard discussion that will continue until 4p.m. on September 20th. A final QEP Theme will be published in October along with a variety of activities and announcements.

Goals/Tasks and Deadlines

The 2005 – 2006 committee goals and deadlines were reviewed including 1) completing the 2006-10 Strategic Plan; 2) providing feedback to planning groups; 3) presenting a Strategic Budget report to the University Budget Committee; and 4) submitting a 2005 – 2006 Progress Report.

Subcommittee Structure and Assignments

Subcommittee responsibilities and their timelines were reviewed. The subcommittees are: Key Performance Indicators, Feedback, and Budget and Progress Report.

Tentative Meeting Schedule

A tentative meeting schedule and agenda was distributed to the committee.

Strategic Planning Workshops

E.J. Keeley indicated that Strategic Overview Planning training is available to new committee members upon request.

Review of the 2006-10 plan's KPIs

The committee reviewed KPIs for Goal 1, Goal 4 and Goal 5 and made recommendations to the KPI Subcommittee. The subcommittee is continuing to work on Goal 2 and Goal 3 KPIs that will be presented at the next meeting when 2006 – 2010 KPIs will be reviewed again and finalized.

Adjournment

Meeting adjourned at 4:05p.m.