

Institutional Effectiveness Planning Calendar and Upcoming Deadlines

August 2006 - July 2007

2006	Activities
Aug-Dec 2006:	Opportunities for assistance with planning and assessment efforts: Workshops provided by the Office of Institutional Effectiveness (visit www.oie.eku.edu for more details)
Fall 2006	Evaluation/Assessment: continued data collection and analysis of Planning and Educational Objectives listed in 2003-2006 Strategic and Action Plans
Fall 2006	Planning: refinement and update in TracDat of 2006-2010 Strategic and Action Plans based on most recent data collection and analysis of previous year KPIs
Oct 13, 2006:	Progress Reports Due: Reporting Unit 2005-2006 Annual Institutional Effectiveness Progress Report due to Planning Group/appropriate office (this report includes annual 2007-2008 strategic budget requests.)
Oct 27, 2006:	Academic Affairs Planning Groups 2005-2006 Annual Institutional Effectiveness Progress Report due to the Office of Institutional Effectiveness for Provost's review. <ul style="list-style-type: none"> ▪ Report to include summary and integration of all reporting unit progress reports, and a synthesized and prioritized list of annual 2007-2008 strategic budget requests for the entire planning group, including all reporting units within the planning group. ▪ Submit electronically: Peggy.Williams@eku.edu
Nov 10, 2006:	Planning Group 2005-2006 Annual Institutional Effectiveness Progress Report due to President's Office. <ul style="list-style-type: none"> ▪ Report to include summary and integration of all reporting unit progress reports, and a synthesized and prioritized list of annual 2007-2008 strategic budget requests for the entire planning group, including all reporting units within the planning group. ▪ Submit electronically: Virginia.Underwood@eku.edu
Nov 27, 2006:	Office of Institutional Effectiveness receives Annual Institutional Effectiveness Progress Reports and prepares summary
Nov. 27, 2006	Strategic Planning Committee provides feedback reports to Planning Groups regarding 2006-2010 Strategic Plans
Dec 8, 2006:	Summary of Annual Institutional Effectiveness Progress Reports, including 2007-2008 strategic budget requests, due to the Strategic Planning Committee from Office of Institutional Effectiveness
Dec 15, 2006:	Strategic budget requests due to Budget Advisory Council by the Strategic Planning Committee.
2007	Activities
Spring 2007	Assessment Exemplar: Poster Session , organized by the Office of Institutional Effectiveness (www.oie.eku.edu for more information)
Jan-April 2007:	Preparation of recommended 2006-2007 budget by the Budget Advisory Council and Office of Financial Affairs.
February 26, 2007	Strategic Planning Committee provides feedback to Planning Groups on Annual Institutional Effectiveness Progress Reports submitted for the 2005/06 academic year

March 2007:	Planning Groups provide feedback to Reporting Units about 2005-2006 Annual Institutional Effectiveness Progress Reports.
April-Oct 2007:	Update in TracDat: Evaluation/Assessment of 2006-2007 academic year (assessment methods/KPIs, results/observations)
May 1, 2007:	2006-2007 Annual University Strategic Plan Progress report due to University President (prepared by University Strategic Planning Committee, Office of Institutional Effectiveness, and Provost).