

EASTERN KENTUCKY UNIVERSITY

MEETING: Assessment Committee **DATE:** March 29, 2002 **TIME:** 1:30 p.m.

: MINUTES APPROVED

PRESENT: Robert Adams, Karen Carey, Catherine Clement, Gary Cordner, Carole Garrison, Gary Kuhnenn, Margaret Lane, Judy Lindquist, Laura Melius, Mike Reagle, Mike Roberson, Elizabeth Wachtel, James Wells

VISITOR: Stacey Street

ABSENT: Terri Cox, Paul Erickson, Lucas Hammons, Sandra Moore, Doug Robertson, James Street

- (1) Minutes from the February 22, 2002 meeting were approved.
- (2) Karen Carey distributed the attached schedule for assessment for 2002-2003. The committee reviewed and approved the schedule. The schedule will be distributed to all vice presidents, deans, chairs, and directors.
- (3) Stacey Street distributed the latest version of the Survey of Undergraduate Degree Candidates. The survey had been sent to the academic colleges/departments for review and suggestions have been incorporated into the survey. Additional suggestions were made by various members of the committee. Stacey will make these suggested changes and will distribute the survey for final review to all vice presidents, deans, chairs and directors. The survey will be pilot tested this summer.
- (4) Karen Carey asked for assistance concerning the development of a campus climate survey. She will bring samples of campus climate surveys to the next meeting for the committee to review.
- (5) Other issues which need the attention of the committee include (1) the development of a graduate student survey; (2) the assessment of general education; (3) the need to provide assessment information collected at the university level, such as the University Writing Requirement results, back to departments at the program level; (4) establishing an incentive program in the form of stipends, faculty development funds or the like to encourage, support and reward the assessment activities of faculty and programs.
- (6) The next meeting is scheduled for April 26, 2002 at 1:30 p.m. in the Martin Room.

Submitted by Elizabeth Wachtel