

EASTERN KENTUCKY UNIVERSITY

MEETING: Academic Program Review **DATE:** December 6, 2002 **TIME:** 3:00 p.m.

: MINUTES APPROVED

PRESENT: Joy Anderson, Karen Carey, Jack Culross, Paul Erickson, Marlow Marchant, Irina Soderstrom, Kathryn Polmanteer, Alan Schick, Elizabeth Wachtel, Barbara Warner, Kay Wright

ABSENT: Jessica Brown, Lawrence Chase, Allen Engle

Introductions were made.

Elizabeth Wachtel announced that Matt Schumacher, graduate student representative, will no longer serve on the committee due to a conflict with the Strategic Planning Committee.

Elizabeth Wachtel will contact Jessica Brown, undergraduate student representative, to see if she will be attending the meetings.

Minutes from the April 8, 2002, July 17, 2002 and October 4, 2002 meetings were approved as written.

Hard copies of the English report Appendix B were distributed.

The following programs have been given an extended deadline and reports will be distributed when received by the Office of Planning & Assessment:

- Recreation & Park Administration BS
- Occupational Therapy BS & MS
- Applied Science for Engineering AS
- Business MBA

The department of Geography will recommend suspension of the Geography (Teaching) program; therefore, a report was not submitted.

The following programs have not submitted a report and Elizabeth Wachtel will contact Joann Ewalt and Tom Schneid next week:

- Public Administration MPA
- Loss Prevention & Safety MS

Committee liaison's reported the following information for the program review reports:

LIAISON	PROGRAM	DEGREE	REPORT ADEQUATE	WILL RETURN FOR MORE INFORMATION
Kathryn Polmanteer - Chair	Business	MBA	Report not received.	
Elizabeth Wachtel	Physics	BS	U	
	Applied Science for Engineering	AS	Report not received.	
	School Psychology	Specialist	Elizabeth Wachtel will review.	
Alan Schick	Recreation & Park Administration	BS	Report not received.	
	Recreation & Park Administration	MS		U for more context
Barbara Warner	Accounting	BBA	Elizabeth Wachtel will contact Janna Vice.	
	Finance	BBA	Elizabeth Wachtel will contact Janna Vice.	
	Computer Information Systems	BBA	Elizabeth Wachtel will contact Janna Vice.	
Joy Anderson	English & English (T)	BA		U for correct figures
	English	MA		U for more information on planning, viability and distinctiveness of program.
Allen Engle	Apparel Design & Merchandising	BS	U	
	General Dietetics	BS	U	
	Nutrition Care Management	AS	U	
	Community Nutrition	MS	U	
Jack Culross - Chair	Geography & Geography (T)	BA	U	
Kay Wright	Office Systems Tech	AA	Elizabeth Wachtel will contact Janna Vice.	
	Ad. Communication & Services	BBA	Elizabeth Wachtel will contact Janna Vice.	
	Business & Marketing Ed (T)	BS	Elizabeth Wachtel will contact Janna Vice.	
Irina Soderstrom	General Business	BBA	Elizabeth Wachtel will contact Janna Vice.	
	Management	BBA	Elizabeth Wachtel will contact Janna Vice.	
	Marketing	BBA	Elizabeth Wachtel will contact Janna Vice.	
Lawrence Chase	Occupational Therapy	BS	Report not received.	
	Occupational Therapy	MS	Report not received.	
	Loss Prevention & Safety	MS	Report not received.	
Paul Erickson	Police Studies	AA	Elizabeth Wachtel will contact Carole Garrison.	
	Police Studies	BS	Elizabeth Wachtel will contact Carole Garrison	
	Criminal Justice	BS	Elizabeth Wachtel will contact Carole Garrison	
	Criminal Justice	MS	Elizabeth Wachtel will contact Carole Garrison	
Karen Carey	Theater	BA		U for additional data on uniqueness of program compared to other programs.
	Performing Arts	BFA		U for additional data on uniqueness of program compared to other programs
	Public Administration	MPA	Report not received.	
Marlow Marchant	Chemistry	BA/BS	U	
	Forensic Science	BS	U	

Elizabeth Wachtel will revise the subcommittee liaison list if the business programs are not reviewed.

Revised reports are due to the committee before January 31, 2003.

Subcommittee 1, chaired by Kathryn Polmanteer, will meet from 2:30 – 4:30 p.m. January 17, January 24 and January 31. Location will be announced.

Subcommittee 2, chaired by Jack Culross, will meet January 24 and January 31. Time and location will be announced.

The committee as a whole will meet from 2:30 – 4:30 p.m. in Library 201 on the following dates:
February 26, February 28, March 5, March 7, March 26, March 28.

There being no further business, the meeting was adjourned at 4:35 p.m.

Submitted by Shelia Adams