

# Academic Program Review Committee

2004-05

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## Minutes

**April, 18, 2005**

**0900**

**Combs**

A-Team,

We will be going over the previous review and making suggestions for change to the APR process. We need to get our report to Laura Koppes by 1 May.

**Present:** Blaylock, Erickson, , Guilfoil, Robles, Staddon, Moore

**Absent:** Everett, Ferguson, McLaurine, Moran, Marchant, Miller, Warner

### **Call to Order**

1100: Paul Erickson called the meeting to order.

### **Previous Minutes Approved on-line**

The committee discussed and continued working on the second APR goal, “to examine the academic program review purpose and process in relation to the framework of an integrated and systematic institutional effectiveness system at ECU. The program review report form was revised and used as a guide for recommending changes to Academic Program Review policy and revisions to the manual. The proposed changes were added to the report form and a chair’s checklist was developed. Each of the sections of the manual was assigned to members of the committee for smoothing and detail. The revised manual is to be delivered to Institutional Effectiveness in draft form the first week in May and a final report by the end of May. The revised committee report form and the draft checklist are attached.

### **Next Meeting Dates**

TBD

### **Adjournment**

Meeting adjourned at 1100.